

Town of Avilla
Avilla Park Board

Lisa Krock - President
Ann Freeman - Vice President
Michael Hensinger – Secretary

Melissa Bryant - Board Member

January 3, 2024

Attendees: Lisa Krock, Ann Freeman, Melissa Bryant, Brandon Bryant, Michael Hensinger, Lacey Harris.

- Meeting called 5:30
- Old Minutes from December 2023

Park Employees

- Looking to add on staffing to help cover duties.
- Discussion on if there is a leaf removal mechanism for the park.
- We need to hire for a part time ground/keeper light maintenance.
- Hire cleaner person/company to handle the community building cleaning.
- Have potential candidate for cleaning. Will discuss how often building needs to be cleaned.

Lighting

- Unable to get quotes from contractors for lighting upgrade. Discussed options. Brandon Bryant may be willing to facilitate.
- Brandon Bryant will work on a materiel list for lights to assess cost.

Policies and Procedures

- Work on writing up a policy and procedure for cleaning of building for paid staff. Melissa will work on the write up.
- Discussion of putting calendar online accessible to the community. Contact Dawn Kelly about how to facilitate adding.
- Update guidelines for how to leave building with rental.
- Melissa will look online for community's who have park plans.

Terms of board members

- Lisa Krock - President
- Ann Freeman - Vice President
- Melissa Bryant - Board member Note: Lisa made a motion that if Ann is unable to complete her term Melissa will become Vice President. Motion passed.
- Michael Hensinger - Secretary

Christmas decorating

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Easter Day

- Ruth Guthrie - Library is wanting to know about job delegation for decorating and egg hiding.
- March 23, 2024 is Easter egg hunt. Breakfast 8:00-10:00 Fire Department. Egg Hunt 10:30 sharp

JRP Follow up

- Last communication was December - Attended meeting on details.

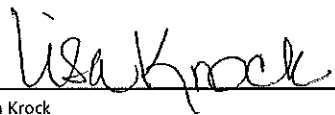
Community repairs and maintenance

- Approve not to exceed 850.00 - Community center repair parts and equipment.


E-sign notation

Adjourn 6:54

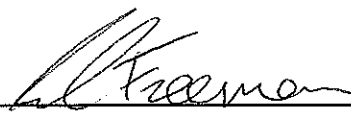
Next Park Meeting - February 7, 2024

X 

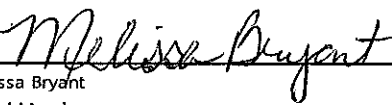
Lisa Krock
President

X 

Michael Hensinger
Secretary

X 

Ann Freeman
Vice President

X 

Melissa Bryant
Board Member