

**DECEMBER 20, 2023**

**TOWN OF AVILLA  
AVILLA TOWN COUNCIL  
108 S. Main St. Avilla, IN 46710**

**THOSE PRESENT:** Philip Puckett Jr., William Krock Jr., Paul Shepherd, Brian Carroll, Rita Grocock, Adam Dunlap, Brandon Bryant, Melissa Bryant, Kyle Herron, Andy Uhl, Kierston Wright, Jessica Hile, Kevin Kelly, Brandon Depoy, Mike Hensinger, Glen Wills, Chris Arnett, Matt Getts, Chad Geiger, Chad Rayle.

Town Council President, Philip Puckett, Jr. called the meeting to order at 6:00 p.m.

Claims in the amount of \$1,388,777.33 were submitted to the council for approval. Paul Shepherd made a motion to approve the claims for the month. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Approval of the minutes from November 15, 2023, was submitted to the council. William Krock, Jr. made a motion to approve the minutes as submitted. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Town Mangers Report – Adam Dunlap gave his report for the month.

Superintendent's Report – Brian Carroll gave his report for the month.

Brian Carroll, Superintendent, reported to the council that the street asphalt from Main Street to the Crestview Subdivision needs to be replaced because the asphalt that is down is over twenty years old and is crumbling and needs to be replaced. A quote obtained by API Construction reflects the cost to fix this is \$25,400. This will include milling out the old asphalt and putting down a base coat this year. Then the finishing coat will be applied next year in 2024. William Krock, jr. made a motion to approve the expense. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Superintendent, Brian Carroll, informed the council that he needs an additional \$10,000. to pay Asplunda for additional trees he added to their list to remove in town. The original contract was for \$51,000. Paul Shepherd made a motion to approve the added expense but not to exceed \$10,000. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Brian Carroll, Superintendent, conveyed to the council that the control at the Water Plant that controls the wells and filter was starting to go out. He obtained a quote from Waters Electric for a replacement cost of \$3900. if they can use the program out of the old controller. William Krock, Jr. made a motion to approve the purchase not to exceed \$4000. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Town Marshall's Report - was given by Glen Wills.

Town Marshall, Glen Wills, reported to the council that Officer Shane Hurst will be graduating from the Police Academy in December and he was promised a \$3000. per year raise after he graduated from the academy. This was previously approved in another meeting.

Fire Chiefs Report- was given by Chad Geiger.

Park Board Report – new park board member Mike Hensinger reported that the Park Board will start holding their meetings on the 1<sup>st</sup> Wednesday of the month starting at 5:30 P.M.

Clerk Treasurer Report – Rita Grocock, reported to the council that the resident that lives at 408 Old Bog Road was out of town, and someone turned on their water spigot on outside of their home. When they returned after the weekend, they noticed it was on. They used approximately 6300 gallons of water over their normal usage. They are asking the council to write off \$79.75 off their utility bill for the sewer portion only. Paul shepherd made a motion to approve the write-off of \$79.75. William Krock, Jr. seconded the motion.

Rita Grocock, Clerk Treasurer, reported to the council that the State Board of Accounts just finished the audit for the years 2018-2022. Again, for the third audit in her tenure here in Avilla there were no dings.

New Business:

Ordinance 1665-11-23 Amending the parking on Prairie Cove was presented to the council for the 2<sup>nd</sup> reading. William Krock, Jr. made a motion to approve the ordinance on the 2<sup>nd</sup> reading. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Ordinance 1667-11-23 Town Employee Salary Ordinance for 2024 was presented to the council for approval. Paul Shepherd made a motion to suspend the rules. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Ordinance 1667-11-23 Town Employee Salary Ordinance for 2024 was presented to the council on the 1<sup>st</sup> reading. William Krock, Jr. made a motion to approve the ordinance on the 1<sup>st</sup> reading. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Ordinance 1667-11-23 Town Employee Salary Ordinance for 2024 was presented to the council on the 2<sup>nd</sup> reading. Paul Shepherd made a motion to approve the ordinance on the 2<sup>nd</sup> reading. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Resolution 747-12-23 for the Year End Transfer of Funds within Funds was presented to the council for approval. William Krock, Jr. made a motion to approve the transfers. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Resolution 748-12-23 Encumbering Funds for Clean Infusion and GRW Engineers for 2024 payments for a total of \$230,058. Paul Shepherd made a motion to approve encumbering the funds. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Resolution 749-12-23 to appropriate READI Grant Funds for the Granite Ridge Builders pass-thru. The amount of the pass-thru is \$670,715.19. William Krock, Jr. made a motion to approve the resolution. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Next item on the agenda was the CCMG contract for engineering for the 2024 project. A & Z Engineering presented a quote for an increase in the total cost of \$47,870. This includes design services for both the roadways and water main replacement. The engineering will be paid out of MVH and Water. Paul Shepherd made a motion to approve the contract with A & Z Engineering for a total cost of \$73,760. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Final item on the agenda for the evening was a reimbursement to Chris Arnett for a building permit he acquired for work at his residence that he did not need to get the cost was \$60.00. William Krock, Jr. made a motion to approve the payment to Chris. Paul Sheperd seconded the motion.

Vote: Ayes 3 – Nays 0

Town Manager, Adam Dunlap, asked the council for permission to hire another part time crossing guard for the school crossing to cover when the others are on vacation. William Krock, Jr. made a motion to approve the hiring. Paul Shepherd seconded the motion.


Vote: Ayes 3 – Nays 0

Open Discussion:

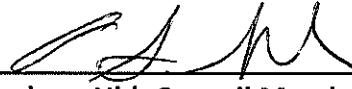
The Town Council meeting for January will be held on January 10, 2024, at 6:00 P.M.

With no further business to discuss for the evening Paul Shepherd made a motion to adjourn 7:13 P.M. William Krock, Jr. seconded the motion Vote: Ayes 3 – Nays 0

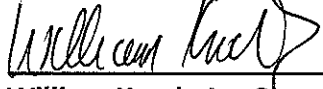
**AVILLA TOWN COUNCIL**



**Philip Puckett, Jr., Council President**



**Andrew Uhl, Council Member**



**William Krock, Jr., Council Member**

**ATTEST:**



**Rita Grocock Clerk -Treasurer**