

**March 16, 2022**  
**TOWN OF AVILLA**  
**AVILLA TOWN COUNCIL**  
**MEETING**  
**108 S. Main St. Avilla, IN 46710**

**THOSE PRESENT:** Bill Krock, Phil Puckett, Rita Grocock, Glen Wills, Seth Tipton, Kevin Kelly, Brian Carroll, Chad Geiger, Joe McQueen, Tena Woenker. Paul Shepherd by teleconference.

Town Council President, Phillip Puckett, Jr. called the meeting to order at 7:00 P.M.

Town Council President, Philip Puckett, Jr., opened the public Hearing on Ordinance 1637-3-22 Re-establishing a Cumulative Fire Fund Rate for the Cumulative Capital Fund at 7:02 P.M. After there was no input, Philip Puckett, Jr. closed the public hearing at 7:03 P.M.

Ordinance 1637-3-22 Re-establishing a Cumulative Fire Fund Rate for the Cumulative Capital Fund was presented to the council for approval. William Krock, Jr. made a motion to suspend the rules. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Ordinance 1637-3-22 Re-establishing a Cumulative Fire Fund Rate for the Cumulative Capital Fund was presented to the council for approval on the first reading. William Krock, Jr. made a motion to approve the ordinance on the first reading, Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Ordinance 1637-3-22 Re-establishing a Cumulative Fire Fund Rate for the Cumulative Capital Fund was presented to the council for approval on the second reading. Paul Shepherd made a motion to approve on the second reading, William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Claims in the amount of \$477,203.55 was submitted to the council for approval. William Krock, Jr. made a motion to approve the claims as submitted, Paul Shepherd seconded the motion.

Vote: Ayes 3–Nays 0

Paul Shepherd made a motion to accept the minutes of the February 16, 2022, meeting as submitted, William Krock, Jr., seconded the motion.

Vote: Ayes 3–Nays 0

Town Managers Report, Tena Woenker, gave her report for the month.

Tena Woenker, Town Manager, asked the council for permission to attend the IMMA Conference on April 27-29, 2022. The cost of the conference is \$150., and she wants two nights hotel paid for. William Krock, Jr. made a motion to approve the expenditure, Paul Shepherd seconded the motion.

Vote: Ayes 3 -Nays 0

Superintendent, Brian Carroll, gave his report for the month.

Brian Carroll, Superintendent, reported to the council that they need to purchase a new 400 ft. high pressure hose for the sewer jet truck. The cost of the hose is \$1819.02, plus shipping. The town employees will complete the installation of the hose. William Krock, Jr. made motion to approve the purchase. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Superintendent, Brian Carroll, disclosed to the council that API Construction is no longer doing crack sealing on streets. Brian will be contacting another company to get a quote for completing this project. Since this is something that needs to be completed while the weather is still cool, they agreed to allowing Brian to get the work done now if he can find a company to hire to do the crack sealing. William Krock, Jr. made a motion to approve the work to be completed for a cost not to exceed \$15,000. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Town Marshall, Glen Wills, gave his report for the month.

Glen Wills, Town Marshall, asked the council for permission to add an administrative fee to the UTV Ordinance. There is paperwork that needs to be completed and maintained so he felt it was fair to charge for this. He suggested a \$35.00 fee per UTV/year. He also said there was not a stipulation in the current ordinance for non-compliance for not getting your UTV registered. His concern was if a UTV was involved in an accident that it may not be insured. Part of the registering process is to ensure they are insured for being on the roads. He suggested a \$500. fine. The officer will first give them a verbal warning that they have five days to come to the town hall to register the UTV, before issuing a citation. Town Attorney, Seth Tipton will work on getting this drawn up for next month's meeting.

Fire Chief, Chad Geiger, gave his report for the month.

Chad Geiger, Fire Chief, he would like permission to go to the FDIC Conference on April 27-29, 2022, in Indianapolis. He would like town to pay for one hotel room for three nights for four people. William Krock, Jr. made a motion to approve the hotel expense. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Park Report, No one present to give a report.

Clerk Treasurer, Rita Grocock, reported to the council that the Annual Financial Report had been completed, advertised, and sent for the year.

Old Business:

None

New Business:

First item on the agenda for new business was a request from Tena Woenker (reporting for Josh Harper who could not be present) for a donation to the Restore Avilla for \$5000. Clerk Treasurer, Rita Grocock, reported that she did budget for this expenditure and the money is in the promotional appropriation. William Krock, Jr. made a motion to approve the donation for 2022, Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Next item on the agenda was to appoint two council members to the Plan Commission for 2022. Paul Shepherd and William Krock, Jr. were appointed to fill the positions.

Resolution 726-3-22 Authorizing the Transfer of funds from MVH and MVH Restricted to the 2022 CCG Fund, for the 25% match. The amount to be transferred is \$95,171.35. William Krock, Jr. made a motion to approve the transfer of funds. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Resolution 727-3-22 a Resolution and Order Approving a Town of Avilla Redevelopment Commission Declaratory Resolution, and Economic Development Plan for the Development of Area #1 as expanded. Paul shepherd made a motion to approve the ordinance, William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Resolution 728-3-22 a Declaratory Resolution Designating Certain Real Estate within the Town of Avilla as an Economic Revitalization Area. William Krock, Jr. made a motion to approve the resolution, Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

Resolution 729-3-22 a plan created by the town for the use of the Town of Avilla's funds received through the American Rescue Plan Act. Of those funds \$100,000 will be used for the replacement of the water line on Ley Street, and \$455,094.38 will be used on the upgrades to the wastewater treatment plant and areation basins. Paul Shepherd made a motion to approve the ordinance, William Krock, Jr seconded the motion.

Vote: Ayes 3 – Nays 0

Next item on the agenda was to set the day and select the company to hire for the 2022 Town Clean Up Day. We had two quotes this year. Noble County disposal and Washler Inc. Washler came in the least expensive bid. The clean up will be on May 21, 2022. Paul Shepherd made a motion to hire Washler Inc. to do the town clean up this year. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Last item on the agenda was to approve the New Employee Handbook for the Town of Avilla. Councilman Paul Shepherd voiced his concern over the changes and was not in agreement with the new procedures. Town Council President, Philip Puckett, Jr. voiced his opinion about the new employee handbook and explained that we are trying to do what is best for the taxpayers of this Town. William Krock, Jr. made a motion to approve the New Employee Handbook with an effective date starting April 2, 2022. Philip Puckett, Jr. seconded the motion.

Vote: Ayes 2 – Nays 1


Open Discussion:

With no further business to conduct for the evening William Krock, Jr. made a motion to adjourn at 8:20 P.M. Paul Shepherd seconded the motion.

Vote: Ayes 3 – Nays 0

**AVILLA TOWN COUNCIL**

  
Philip Puckett, Jr. Council President

  
Paul shepherd, Council Member

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William Krock, Jr., Council Member

ATTEST:

  
Rita Grocock Clerk -Treasurer