

Avilla Park Board Meeting Agenda

May 7, 2020

Meeting conducted via Zoom due to COVID-19 Restrictions

- **Call to Order @ 7:30pm**
- **Reading of previous meeting minutes: Ann Freeman, approved by Board as read**

OLD BUSINESS:

- **Dog Park- Jessica has texted Cody; no updates**
- **5 Year plan- Board approved to sign proposal with Christopher Baas and Jeremy Merrill; Need W-9 information from Chris and Jeremy; discussed timeline of work to be completed; Board needs to provide C&J budget and strategies for future grant applications; Jessica will sign and scan signature page to Nate and Ann for signing**
- **mowers & tractor- Repairs were estimated \$375-475; Ren dropped off bill from VanGorder for \$1,054.59; an additional bill for \$83 was also added; Ren agreed to split the total cost; with the bills split between Parks and Baseball, the cost is just \$90 over estimated cost; may have another bill coming for the Grasshopper (had to be picked up again); voted and Board approved to pay ½ of cost (~\$568.80)**
- **New lighting for Community Center- Howard informed Jessica that the hardware still doesn't have the bulbs to replace; job not yet complete**
- **Water heaters- Jessica informed Howard that the water is on;**

unknown if Howard has had a chance to inspect

NEW BUSINESS:

- Ruth Guthrie of NCPL Avilla presented the idea of adding a Story Walk to Avilla Trails- discussed similar projects implemented in Kendallville and Ligonier; NCPL has drafted a proposal for approximately 18 stations; discussed various construction options; Ruth shared knowledge of grant opportunities; discussed seeking sponsors for various aspects of construction and installation; NCPL could financially contribute; Library to provide books and change out stories seasonally; Ruth has plexi glass if we can find someone to cut it
- Maintenance needs—trails need to be cleaned up (trash and large garbage items); discussed looking further into Noble County Probation connection and Chain O' Lakes connection for assistance with manpower to lay new mulch and spruce up trails
- Shelly resignation—Jessica made a motion for Nate Hicks to take over Vice President position, Ann seconded; Nate voted in as Vice President of Avilla Parks Board
- Drainage issue—location: between upper part of park and concessions; repair the swale and direct runoff to drain that is in existence; job could cost approximately \$2,100; voted on hiring Adam Brady (Noble County Landscapes)—Board approved to hire for swale repair and rolling of land (two invoices)
- Discussed potential placement of a skate park near basketball courts and additional gravel parking lot for baseball diamonds; ideas to be added to 5 year plan


- reopening of the Parks—Currently in Stage 2 of Governor Holcomb’s plan to reopen the State; May 24th gatherings of up to 100 people are allowed and playground, tennis courts, basketball courts and similar facilities are approved for use; Board agreed that outside pavilion could be available for rental; discussed liability concerns regarding the Community Center Rental Agreement as no “hold harmless” clause currently exists; Community Center Rental Agreement needs updated to include HH clause and requirement to sanitize surfaces prior to and after use; once these updates are included, the Community Center may be available for rental past May 24th
- need to discuss sanitization standards- Board agreed to seek a quote from Blue Jacket sanitation to have the Community Center sterilized prior to rental availability

OPEN DISCUSSION:

- Discussed plan to get tennis court nets up prior to May 24th “opening day”
- Discussed posting safety recommendations to Facebook and reminder to social distance on Park Board outdoor sign closer to May 24th
- Discussed process of adding additional Board Members as community member, Megan Kline, attended meeting and expressed interest

NEXT MEETING: June 4, 2020

Signatures of Approval:



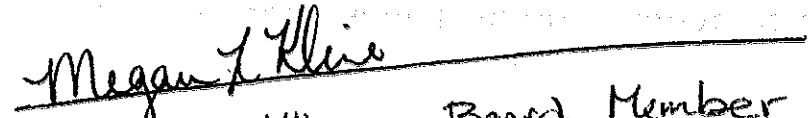
Jessica Balyeat, President



Nate Hicks, Vice-President



Ann Freeman, Secretary



Megan Kline, Board Member